



## **Video Surveillance**

*20 U.S.C 1232g*

Effective – 10/15/12; 09/16; Revision – 11/18

### Policy

Boys & Girls Village is responsible for maintaining safety and discipline on grounds property, within buildings in common areas, in parking lots and on transportation vehicles. Therefore, video surveillance cameras are used on-site to ensure the health, welfare, and safety of all clients, employees and visitors and to protect facilities and equipment from vandalism and theft.

### Procedure

To safeguard privacy rights, signs are posted at conspicuous locations in the building informing all clients, staff, and volunteers that video surveillance may occur. Cameras continuously record movement on closed-circuit television and used as a support to staff, not an alternative to direct live supervision, and are not in areas where clients, staff and visitors have a reasonable expectation of privacy. Requests to view video records will comply with all applicable state and federal laws.